

Healthy Communities Capacity Building Fund Local Government Application Form

For more information on the Healthy Communities Capacity Building Fund, please click [here](#) to review the application guide.

APPLICANT INFORMATION

Community: _____ Mailing address: _____

Name of local government/First Nation/Métis Community applying: _____

Contact person: _____ Position: _____

Phone: _____ Email: _____

DESCRIPTION OF SUPPORT REQUESTED

DESCRIPTION please describe the healthy communities activity for which you are requesting support:

DATE(S) When will these activities take place? _____

WHO IS INVOLVED? please outline who will be involved in the healthy communities activities for which you are requesting support. please list all relevant partners.

AMOUNT & PURPOSE OF REQUEST Please list the amount of funding you are requesting and how these funds will be used. please be specific: e.g. travel between community 'x' and 'y' (include mileage) to attend the 'healthier communities forum' on June 3, 2013.

ELIGIBLE EXPENSES	AMOUNT
TOTAL REQUESTED:	

Please list other funding and in-kind contributions that will support these activities (if applicable)

OTHER FUNDING	AMOUNT
IN-KIND CONTRIBUTIONS (e.g. volunteer hours, donated space, supplies, equipment, use of vehicle)	AMOUNT
TOTAL FUNDING & IN-KIND FROM OTHER SOURCES:	

INTENDED OUTCOME please describe how these funds will enhance your local government's capacity to develop partnerships and build healthier communities.

FOCUS AREAS Please check which of following focus area(s) your activities will focus on:

- Building local leadership for health and well-being;
- Developing partnership for action on health and well-being;
- Increasing health and well-being of local priority populations;
- Increasing physical activity;
- Increasing healthy eating and food security;
- Reducing tobacco use and exposure; and
- Implementing healthy community design.

OPTIONAL SUPPORTS If applicable, please check which of the following supports you are requesting from BC Healthy Communities society (subject to availability)

- Process design for dialogue & learning events
- Facilitation support

Workshop delivery (see full description in application guide)

- Healthy Communities: Health is Everyone's Business
- From Silos to Systems: Building Partnerships for Healthy Communities
- Bringing Health Home: Public Engagement for Local Action on Health & Well-Being
- Dialogue to Action on a Specific Healthy Communities Topic
- No support required

Please describe what activities will occur if BC Healthy Communities is unable to provide this additional support:

SUBMITTING YOUR APPLICATION

Your completed application form should be submitted via email to hccordinator@bchealthycommunities.ca.

Applications should be submitted as an email attachment in PDF format, and your e-mail should note "Healthy Communities Capacity Building Fund application" in the subject header.

Funding permitting, applications will be accepted on a continuous intake basis and reviewed regularly up until June 30, 2013. activities must take place before march 31, 2014. multiple applications will be accepted from local governments, however, the total combined request of all funding applications from any one local government may not exceed \$5000.

Applicants should allow up to 4 weeks for processing of their application.

OTHER DETAILS

Please be advised that a signed contract letter between BC Healthy Communities society and each successful applicant will be required before release of funds and a final report (template to be provided) will be required 30 days following the completion of activities (no later than April 30, 2014.)

All requests for event catering should follow the provincial eat smart meet smart guidelines which can be found at: www.health.gov.bc.ca/healthyeating/resources.html

QUESTIONS

Please direct all inquiries to Krissi Spinoza at hccordinator@bchealthycommunities.ca or at (250) 952-9177.